

POSITION DESCRIPTION

HOOKIN2HOCKEY COORDINATOR

This is a 12 month position that manages all aspects of the La Trobe University Hockey Club program. The position is **remunerated**, with the first session to start as early as 22nd of March if possible. There will be assistance from Junior's Manager, Glenn Wisbey, as well as the Juniors Committee and parents.

Responsibilities include:

- Meet minimum criteria of Hockey Australia's HookIn2Hockey program
 - Working With Children Check
 - Coaching Accreditation
- Liase with:
 - LTUHC Junior's Manager
 - Hockey Victoria HookIn2Hockey Coordinator
 - Parents of participants
- Develop HookIn2Hockey Season Plan
 - Winter Sessions
 - Spring Sessions
- Participant Recruitment / Promotion
 - The Leader Newspaper
 - Primary Schools (at least 15)
 - Notice Boards
 - Newsletter
 - La Trobe University
 - Darebin City Council
 - Libraries
 - Town Halls
 - Other opportunities such as train stations, cafes and online.
- Run all HookIn2Hockey Sessions
 - 'Come and Try' sessions
 - Winter (10-12 weeks)
 - Spring (6 weeks)
 - BBQ
- Ensure the Club participates in any Hockey Victoria / Hockey Australia HookIn2Hockey Initiatives (HookIn2Hockey Gala Day)
- Club Annual Report submission
- End of Season Review / Report

Anyone interested please contact Glenn Wisbey on 0412 159 201 or juniors@latrobeunihockey.com